



Soul Survivor

Group Leader Handbook

Scotland 2016



Contents Page

What is Soul Survivor?	4
When is it?	4
How much is it?	4
Prices and booking deadlines	4
What's included?	4
Fundraising ideas	5
How do I book?	5
Adding bookings	5
Changing bookings	5
Saving money.....	6
Communication before the event	6
Booking confirmation	6
Arrival information	6
Wristbands	6
Organising a group	6
Admin	6
Suggested timeline	7
Kit list for you.....	7
Food.....	7
Generators & electrical hook ups.....	8
Transport	8
By road	8
By rail or local bus.....	9
At Soul Survivor	9
Arrival	9
Daily routine	10
Additional support	11
Enabling	11
Chat Room	11
First aid	11

Facilities available	12
Getting cash.....	12
Toilets & showers	12
Departure	12
Feedback	12
Testimonies	12
Feedback	12
Follow up	12
Soul Survivor Sunday	12
Throughout the year	13
FAQ/Additional information	14
Appendix 1 - Info for young people	15
Appendix 2 - Important info form	17
Appendix 3 - Site rules contract	18
Appendix 4 - Ministry guidelines	19
Appendix 5 - Kit list	22

What is Soul Survivor?

Soul Survivor summer conferences are non-denominational Christian events for young people (aged 12-18) of both church and non-church backgrounds. We long to see teenagers in transforming personal relationships with Jesus and to be envisioned, empowered and equipped to serve him in every area of their lives. Each summer we run four events for teenagers – one in Stafford, one in Scotland and two in Somerset – as well as an event for students and those in their 20s and 30s which also takes place in Stafford.

Our conferences reflect our two great passions: to go deeper in our relationship with God and to have fun! Thousands of us gather for five days, where every morning and evening we get together for extended times of worship, teaching and ministry. We have three seminar slots throughout the day, covering lots of different topics relating to how young people live out their faith. We also have cafés, sports, music, films and more during the afternoons and evenings so that the events are buzzing from morning until night!

Our events are unashamedly all about Jesus but we try and make everything accessible for those who don't consider themselves Christians and/or who don't have a church background.

If you'd like to find out more about our vision, values and history you can read more at www.soulsurvivor.com/about-us.

When and where is it?

Soul Survivor Scotland is being held at Lendrick Muir in Kinross, beginning on Saturday 6th August 2016. We'll gather together in the Big Top for our first meeting at 7pm that evening, so it's best to arrive earlier in the afternoon to get your campsite set up (the site is open from midday).

The event finishes on Wednesday 10th August with all our venues closing at 11.30pm that evening, but you are welcome to stay on site and leave the following morning as long as you vacate the site by 9am.

How much is it?

Prices and booking deadlines

There are several different prices for the event depending on how and when you book and pay in full; you can save money by booking in advance and booking online. We don't offer any large group discounts as we think it's fairer to offer everyone the opportunity to save money by booking early.

Here's a breakdown of the prices and deadlines for summer 2016:

Type of ticket	On or before 31 st Jan 2016		On or before 3 rd May 2016		After 3 rd May 2016	
	Online	Paper	Online	Paper	Online	Paper
Adult 12+	£94	£99	£104	£109	£114	£119
Kids 0-4	£50	£55	£55	£60	£60	£65
Kids 5-11	£70	£75	£75	£80	£80	£85

Please note: you will only qualify for the discounted price by paying in full by the deadline. If you've started a booking but haven't made full payment, the price will still go up at each deadline until you've paid the full balance.

What's included?

The price includes entry into everything. That means we'll provide enough space for you in the campsite, plus entry into all the main meetings, seminars, cafés, sports, films, activities and any other goings on around the site. There may occasionally be an extra pop-up event or activity which costs a little extra and if so we will let you know about that in advance.

The things you will need to arrange yourself are your transport to and from the event as well as your camping equipment and your food. You'll need to bring those with you, though there's a small shop on the site for essentials and a supermarket nearby.

Holiday insurance isn't compulsory but we're not able to offer refunds after the 1st July 2016 so you may wish to arrange cover in case there is an emergency that means you can't attend.

Fundraising ideas

Fundraising is a great way to help finance your trip to Soul Survivor. There are loads of ways you and your youth group can raise money, from events such as a sponsored silence, shave or swim, to running a big event together, like a fashion show or concert. Be as creative as you like! Don't forget you will need to raise enough to cover your food and travel costs too.

How do I book?

Go to **booking.soulsurvivor.com** and pick your chosen event from the list. You'll be prompted to register an account with us which you'll keep for every Soul Survivor event you come to. All your bookings will be tied together under the email address you provide.

It's a good idea to start off your booking by adding the person in charge (the group leader - who must be over 18). They will receive the wristbands in the post and arrival information for everyone. You can add up to six young people per adult in the group. Your young people won't be able to book on unless you have enough adult leaders so it's a good idea to book as many leaders in advance as possible (and it will also save you money if you book before the early bird deadlines).

Adding bookings

You can keep logging in and adding more people as many times as you like, right up until the week of the event. Young people can also log in with their own account, pay for themselves and join your group as long as you have booked yourself in first. They'll be asked to give the email address of the person whose group they're joining, so all you need to do is give them the email address that you used when you set up the booking. You'll be able to view all the people who have joined your group by clicking on the drop down arrow in the top right hand corner of the booking screen (next to where it says hello), clicking on **'My account'**, **'Events & teams'** and then **'Groups I lead'**.

Changing bookings

You can log back in and change the details on your booking whenever you need to. If you've had someone drop out but a new person wants to come in their place, you can swap them over online. Remember to make sure everyone's date of birth and address are correct. We need this info so we can refer young people to local services (such as hospitals and social services) if needed.

If you need to cancel or change which event you're coming to, or anything else a bit complicated, just email us at **bookings@soulsurvivor.com** and we'll be happy to help.

Saving money

Watch out for the discount deadlines! Only paying in full before the deadline qualifies you for the discounted price. The cheapest way is to book online on or before 31st January 2016.

Communication before the event

Booking confirmation

We'll send you an automatic email after you've booked online. This will be a quick summary of your booking and the people you've added so far. If you add more people later on or other people book themselves onto your group, you'll get another email. You can contact us at **bookings@soulsurvivor.com** if you want to check the full list of people in your group, or if the confirmation emails don't provide enough information for a receipt.

Arrival information

We'll email you a few weeks before the event starts with your arrival information including how to get to site, what time to arrive and our site rules.

Wristbands

At around the same time as we send out the arrival information email, we will send you the wristbands for everyone in your group. You'll all need to wear your wristband throughout the whole event as it is the only thing that will allow you access to the site and all the venues. Any children's wristbands will just have their surname and which group they will be in. Children must be registered for kids work separately when you arrive at the event. A registration form will be sent to the group leader with the wristbands and must be brought on the day in order to register.

If there are any late bookings you may be sent the extra wristbands later or have to collect them from Info when you arrive.

Organising a group

Admin

For each young person we will need a full name, address and date of birth (a phone number is also helpful). We do not need any other information but here are some things we suggest you get for yourselves:

DBS (formally CRB) for your leaders

Your young people are your responsibility throughout the event so we require one over 18 for every six young people under 18. We don't need to see the DBS certificates for your leaders but we suggest that you do this for your own records.

Risk assessment

You may be asked to carry out a risk assessment. This is common for social services if you're bringing someone in your youth group currently in foster care. We can't provide a risk assessment for you but you can find useful guidance in assessing health and safety risks on the HSE website: **www.hse.gov.uk**

Contact info

You (the group leader) are the person we will contact in an emergency. However we suggest you collate a list of the young people's emergency contact details and store them somewhere safe so you can call their homes if needed. It's wise to keep a printed list of mobile numbers in your group in case your phone battery dies.

Medical or allergies information

Although we have a first aid team onsite, any ongoing medical treatment (such as allergy tablets) can be administered by you, as well as basics like plasters and painkillers. We suggest you note down any allergies or medicines taken in case of emergency. The first aid team would be happy to store any medicine for you in their fridge if that's required and it would be great if you could pop in at the start of the week and let them know about any potential health problems in your group so they can be prepared.

Suggested timeline

You can book onto the event any time before it starts, but you'll need to do some planning and organising before then! Here's a suggested timeline:

November

- Start advertising the trip to your youth group - you can get promotional posters and fliers from us, and there are YouTube videos on our website too.
- Send letters to parents letting them know about the event.

December

- Recruit your team! Think about finding someone to take charge of the cooking, as well as pastoral people to be available to chat to the young people.
- Book in as many leaders as possible – remember, you'll need a minimum of one adult to six young people and your young people can't book on without enough leaders in the group.

January

- The first booking discount deadline is 1st February so get as many of your group booked on before the end of January.
- Let your young people know how to book online and join your group (using the email address you booked with) if they're going to be booking and paying for themselves.

Feb-April

- The second discount deadline is 3rd May so aim to get everyone booked in by then to get the reduced rate!

May-July

- All of the discount deadlines will have passed but it's still cheaper to book online in advance than booking in when you arrive where you will pay the 'by post' price.
- Group leaders will get an email from us with arrival instructions and information.
- You'll also receive your group's wristbands in the post. Those who haven't booked in yet or booked in late (around a week before you receive your wristbands) will need to collect them from Info when they arrive.

Kit list for you

While everyone is different and group sizes vary hugely (you might have ten young people, you might have a hundred!), there are some basics that you almost always need for camping. We have included a kit list in the appendices of the guide.

We advise you not to bring any valuables as tents can't be secured; anything you do bring is entirely at your own risk.

Food

The nearest supermarket is Sainsbury's in Kinross (KY13 8FH). It's a short 10 minute drive away and you can get printed directions from the team in Info.

There are food vans on site as well as a café serving tuck shop style food so bring a bit of pocket money but don't expect to eat well, healthily or cheaply!

Remember that you (the group leader) or someone you nominate needs to take charge of food safety, which includes storing food at the correct temperature, making sure it is thoroughly cooked and that leftovers are disposed of properly.

Generators & electrical hook ups

Unfortunately **we do not allow generators on site** under any circumstances due to warnings from the local fire safety authority about their safety.

We can arrange for a small number of electrical hook ups, but you will need to pay for the electricity, the electrician's time and administration costs. Priority (and lower fees) will go to people with a medical or physical assistance need, such as powering mobility equipment. Electrical hook ups **must be arranged in advance**, so please email info@soulsurvivor.com for an application form and more information about pricing.

Transport

Soul Survivor Scotland is being held at Lendrick Muir in Kinross.

The address for your satnav is:

Lendrick Muir
Rumbling Bridge
Kinross
KY13 0QA

We are unable to provide any transport so you'll need to arrange your own travel to and from the event.

By road

Lendrick Muir is situated just off the M90 about half an hour north of the Forth Road Bridge.

From the South

If you're coming from the South you'll come to Lendrick Muir one of two ways – up the A1 or up the M6. If you're coming up the A1 head for Edinburgh, join the A720 round the city centre and then head over the Forth Road Bridge on the M90 up to Junction 6. From there it's a 10 minute drive down the A91, a jink down Naemoor road on your right and you're there.

If you're coming up the M6 carry on until you hit the A74 (M). That will turn into the M74 but before you hit the centre of Glasgow take the M73 and M80 North towards Stirling. Just before Bannockburn and before you can say "Robert the Bruce" take the A91 east towards Kinross and take Naemoor road on the left.

From the North

If you're coming from the North, aim for either the M90 (East coast) or the M9 (West coast innit) and you'll join up with the A91 then follow the instructions above.

By rail or local bus

Alloa is probably the closest station to Lendrick Muir but for more frequent arrival and departures, Stirling is the better option with trains to Edinburgh and Glasgow leaving and arriving every 30 minutes.

The number 23 bus connects St Andrews and Stirling and will go through the nearest stop of Rumbling Bridge. Details can be found on the Stagecoach website.

At Soul Survivor

Arrival

Camping villages

The booking form asks about the number of tents you are bringing. Whilst there is no limit on the amount of tents that you can bring, we do ask you to be accurate in what you tell us so that we can fit everyone on site. Keep your camping info updated by logging into your online account and checking the **'Accommodation'** section. Please be considerate of other groups and only bring what you need. There is no need to try and keep space for things like sports as there is plenty of room in other areas of the site to play games.

We do not allocate you to a specific camping village for this event, so you can choose where to pitch your tent from the camping space available when you arrive. When you arrive your village host should be around to say hello. They are there to make sure you have a great time at Soul Survivor so they can help with anything from making sure your village meets fire safety regulations, to pointing you in the direction of all the info about Soul Survivor that you might need.

We've got loads of helpful camping advice and local tent hire companies on our website here: www.soulsurvivor.com/summer/helpful-stuff/camping-advice

Car parking

When you arrive, drive your car or mini bus to the car park and walk your belongings over to the camping area. If you are arriving by coach, you must notify us in advance so we can make sure you get dropped off/picked up from a more accessible place. camping area is accessible for coach drop off/pick up.

Programmes and app

When you arrive on Day 1, you'll be able to purchase a programme for the week for £2.50 with all the important information you need! It will include info about the venues, a timetable and descriptions for the seminars, maps of the site, speaker bios and loads of other useful bits and bobs. You'll also bag yourself a couple of vouchers to get money off some items on the Soul Survivor stand in the ToolShed. These programmes will be available from Info, outside the Big Top and in the ToolShed.

We also have a handy smartphone app that is free to download and provides a digital version of the programme. Just search Soul Survivor in the App Store, download the app and from there you can download the programme just before the event. It may help to download the app before you arrive – we'll be sure to post details on social media as soon as it's available.

Daily routine

Main meetings

Starting on the evening of Day 1, we all gather together each morning and evening for times of worship, teaching and ministry. These meetings are one of the best things about our time together and they're all about spending time in God's presence, worshipping him, hearing from his word and praying for one another in the power of the Holy Spirit.

Worship

Worship is at the heart of being a Christian and therefore at the heart of all we do at Soul Survivor. When we gather together, we make loads of space to sing our praises to God to tell him how amazing he is. We believe worship is a place where we can draw close to God and be intimate with him.

Teaching

During each meeting, we make time to look at God's word together and hear from a speaker who will help us apply what we read in the Bible to the things that are happening in our lives and in the world around us. We try and make the talks fun so that they are easy to listen to and engage with as we want to inspire and equip young people.

Ministry

We want to live in God's power and that means we need to spend time in his presence. During ministry times we make space to wait on the Holy Spirit, asking God to meet with us and do what he wants to do. As Christians the Holy Spirit is always living in us but in these times we're inviting him to heal us physically and/or emotionally from things that have hurt us; to equip and empower us to live for him in our everyday lives, to give us his gifts, and to give us a greater understanding of who God is.

If you or your young people are not used to praying in this way, don't worry! Mike and the team will talk everyone through what's going on, how to receive and how to pray. We have some ministry guidelines that you can read in the appendix and there will be an enabling team around to answer any questions, plus you can go to a seminar on Day 2 on prayer ministry.

Communion

During our morning meeting on the last day, we gather together an hour earlier so that we are able to take Communion together. This is a great opportunity to reflect and give thanks for all that God has done. There will be stations serving non-alcoholic wine and gluten free bread and these will be pointed out from the stage. Catholic Mass will also be available.

Seminars

Every day we have a jam packed schedule of seminars. These are 45 minute talks focused on a particular topic, covering all sorts of subjects such as praying for people, worship, reading the Bible, mission, being bold, and being set free from pain. There are three slots a day, so feel free to head along to as many of these as you like, and encourage your young people to do the same.

Some groups gather together each morning and look at what seminars are coming up that day. People are often more motivated to go when they know others are going too and it might be that you/some of your leaders can take groups to particular seminars you think would be of particular interest.

Afternoons & evenings

As well as seminars, there is a tonne of other stuff going on to fill the afternoons and evenings. We have cafés with plenty of hot chocolate mountains and slabs of yummy cake, plus some top notch music to boogie to in the evenings. There will be lots of sports you can get involved with, and a movie every evening in the Celluloid venue. We'll also be having some surprise pop-up events during the week; details will be announced nearer the time! Last year we had Colour Chaos (a powder-paint party) and the Ceilidh, which were enjoyed by people of all ages!

We really encourage you and your young people to get as involved as you can whilst at Soul Survivor. Engage in the worship, take notes during the talks, go along to seminars, make friends and pray for people. If there is anything you are not sure about or think we could do better, then come to Info and let us know - we would love to know what you think!

It's always wise to plan some time out for yourself and your other group leaders each day. Check in on each other and try and have coffee together to keep a sense of team spirit – whilst it can be exhilarating seeing young people meet with Jesus, it can also be exhausting being surrounded by teenagers for five days!

Additional support

Enabling

Our enabling team is made up of people with experience in praying for people and they are there to support you and your youth group to pray. They are mainly based in the Big Top but also pop along to some seminars. They will walk around the Big Top making sure everyone is OK and may occasionally offer suggestions. They will be identifiable by their badges which say 'Enabling' on them!

Chat Room

We have a brilliant team of people who are on hand to chat during the afternoons and evenings. We invite young people to come to the Chat Room if there's anything - big or small - that they'd like to discuss with someone who is outside of their situation. We offer prayer but this is not a counselling service. Sometimes information is disclosed in the Chat Room or during a ministry time that require us to take more serious action. We have a team on site made up of professional counsellors, social workers, teachers and other professionals that are knowledgeable in safeguarding procedures. They are there to support anyone onsite but mainly to make sure the correct action is taken to ensure that the delegate is taken care of when they leave the event, whether that is by you or by your local services. This team will liaise with you as the group leader of any young person.

First aid

We have a first aid team who are on call 24/7 in case of emergency. They are a mix of doctors, nurses and first aid trained professionals. If any of your young people are showing signs of diarrhoea or vomiting we ask that you leave them in their tents and call for the first aid team to come to you to reduce the risk of it spreading. To get in touch with the first aid team, please contact your village host or pop to Info.

In case of an emergency **please do not call 999** but call our emergency number **0300 302 0330**. (This number will also be on your wristband.) This might sound counterintuitive but an emergency vehicle will get to you much quicker if you allow our site management team to direct them.

Facilities available

Getting cash

Unfortunately there are no cash machines on site so we suggest you and your young people bring some cash with you. There are cash points a short drive away at Sainsbury's in Kinross.

Toilets & showers

We provide significantly more than the required minimum of toilets and showers for a group of this size but if you want to shower at peak times, you may have to wait. We suggest showering in the afternoon or evening to help keep queuing to a minimum. We have a cleaning crew working throughout the day to keep things nice but depending on the weather, there may be a bit of mud. If you spot any problems with showers or toilets, please report them to the Comms team.

Departure

Day 5 is a full day, with all the usual meetings, seminars, cafes and evening entertainment. The conference finishes with the last venues closing at 11.30pm. So that you can make the most of the evening, we're happy for you to leave the following morning, but you'll need to make sure you're all packed up and on your way before 9am. If you'd like to head home after the evening meeting on Day 5, that usually wraps up around 9pm.

You can bring your car to your village to pack up any time from the afternoon of Day 5. Once you've packed up please move your car back to the car park straight away.

Feedback

Testimonies

The main thing we gather together for is to meet with the Lord and we love to hear stories of all that he's done. During the events, the young people can fill out little forms by the side of the stage which we read throughout the event, and we share some of the stories from main stage. We also have an email address specifically for people to share their testimonies: testimonies@soulsurvivor.com.

Feedback

We want to know what you think! After each event, we release online surveys that we would love you and your young people to complete (and you may even win some Soul Survivor goodies for doing so!). This is a great way for you to let us know what you loved about the events and where you think we could improve things. For any longer feedback, or anything you would like a response to, you can get in touch with our team by emailing info@soulsurvivor.com or giving us a call **0303 333 1333**. Please note that while our events are on (up to the 23rd August) we will have limited time to respond and then our offices are usually shut for a couple of weeks to allow the team to recover so we apologise if it takes a while to get back to you.

Follow up

Soul Survivor Sunday

This year's Soul Survivor Sunday will be Sunday 4th September 2016. This is a great opportunity for your young people to feed back to the rest of your church about their time at Soul Survivor. We also hope that it might encourage the young people to step out in some of the things they've learnt about such as praying for people. It is completely up to you and your church how much of the

service you would like to dedicate to Soul Survivor Sunday. You could have an entirely youth-led service with the young people doing everything from running the welcome and refreshments to leading the service, preaching and leading worship. Or you could include a 10 minute slot in the notices for the young people to share. We'll put some resources on our website to help, including a PowerPoint template that can be used, some videos that can be shown, and a bunch of testimonies that can be shared, and will provide a suggested outline for the service. Check out the website here: www.soulsurvivor.com/soul-survivor-sunday.

Throughout the year

Bible in One Year

We are passionate about helping young people get into God's word so each September we start Bible in One Year and New Testament in One Year reading plans. These run alongside an app with daily videos about that day's passages.

Resources

We provide a whole load of resources to help encourage and support young people in their walk with God the whole year round, from a thriving YouTube channel (www.youtube.com/soulsurvivoruk) full of video content to an online magazine released once or twice a year. We've also got an online shop which sells loads of the latest Christian books and CDs to resource young people and put up the chord charts to the new worship songs we have been singing at our events.

Other events

We run events throughout the year including:

- Naturally Supernatural on how pray and live in the power of the Holy Spirit
- Equipping days for young worship leaders and speakers
- Saturday Celebrations throughout the year

FAQ/ Additional information

Why do we need one adult to six under 18s?

We ask for a minimum of one adult to every six under 18s in your group although you are very welcome to bring more adults than this. This enables you to support your young people pastorally during the event where there may be lots of things they would like to talk about, and often means they have ongoing support when they get home. Having extra adult support will also help with the practicalities of taking a group camping such as setting up tents and getting food organised for everyone.

Is there any additional support for people with disabilities?

We have a separate guide for the additional support that we offer which can be found on our website here: www.soulsurvivor.com/summer/helpful-stuff/special-needs-info

Photographers and videographers

We have photographers and videographers wandering around taking pictures and video for future publicity. They will be wearing an 'AAA photographer' or 'Media' badge for identification. Please note there will be no photos or video footage taken during ministry times to protect everyone's privacy – please also ask your young people to observe this too.

Appendix 1 - Info for young people

Youth leaders – please delete the information that isn't relevant to your youth group so that the correct dates and prices are shown throughout

Dates

Soul Survivor Scotland: Saturday 6th – Wednesday 10th August 2016

The event starts at 7pm with a main meeting on the first day (so you'll get there a bit earlier to set up camp) and finishes at midnight on the last day.

What is Soul Survivor?

Soul Survivor summer conferences are for any young people (aged 12-18) and they reflect our two great passions: to go deeper in our relationship with God and to have fun! Thousands of us gather together for five days where every morning and evening we get together for extended times of worshipping in song, hearing teaching from the Bible and praying for one another in the power of the Holy Spirit. We also have seminars throughout the day, covering lots of different topics such as being a Christian at school, relationships, self-esteem, understanding the Bible, dealing with fear and anxiety, and leadership.

We have cafes, sports, music, films and more during the afternoons and evenings so that the events are buzzing from morning until night! We'll also be having some surprise pop-up events during the week with details announced nearer the time. To stay up to date with our plans, check out our Facebook page ([/SoulSurvivorUK](#)) or follow us on Twitter ([@SoulSurvivorGB](#)).

Our events are unashamedly all about Jesus but we try and make everything accessible so that everyone feels welcome.

If you'd like to find out more about us check out our website www.soulsurvivor.com and our videos on YouTube ([SoulSurvivorUK](#)).

How much is it?

Prices vary depending on how and when you book.

Type of ticket	On or before 31 st Jan 2016		On or before 3 rd May 2016		After 3 rd May 2016	
	Online	Paper	Online	Paper	Online	Paper
Adult 12+	£94	£99	£104	£109	£114	£119
Kids 0-4	£50	£55	£55	£60	£60	£65
Kids 5-11	£70	£75	£75	£80	£80	£85

Please note: you will only qualify for the discounted price by paying in full by the deadline. If you've started a booking but haven't made full payment, the price will still go up at each deadline until you've paid the full balance.

How to book on

Youth leaders please delete as necessary:

If you are booking the group on:

Please fill in your booking form and hand it back to your youth leader as soon as possible. They will then make sure you are booked on.

If you want them to go online and join your group:

Please create, or ask your parents to create, a login on the Soul Survivor website. You will then be able to select the week that your group is going to. On the first step of the booking it will ask you if you want to join a group and all you will need is your group leader's email address. When you have linked to their booking, please finish the process and pay!

Getting there

Youth leaders please add details of how you will be getting to and from the event, giving rough times of what time people will need to meet and what time they will return.

Important things to know

- When you arrive you will be able to buy a programme telling you about all the venues, and everything that is going on during the week for £2.50. You will also be able to download a free app with the info on. Search for Soul Survivor in the app store and once you've downloaded the app, pick the programme for the appropriate week.
- There are no cash machines on site – all the venues are free to get into but you may want to have some money for food from the food vans, cakes/drinks/snacks in the cafés, and buying resources in the ToolShed.
- As valuables can't be secured in tents, we suggest you leave them at home.
- Please don't bring anything dangerous (such as knives, BB guns, or fireworks) or any alcohol or illegal drugs. If we find you with them they will be confiscated and you will be asked to leave the event.

Appendix 2 - Important info form

This form is an example of the information you should collect from your young people, in case of an emergency.

Medical & emergency contact info

Full Name (of young person): _____ Date of birth: _____

Home Address: _____

Parent/Guardian: _____ Parent/Guardians contact number: _____

Any known allergies?

Any known medical conditions?

I confirm that the above details are complete and correct to the best of my knowledge and consent to my child attending Soul Survivor.

In the unlikely event of illness or accident I give my permission for any necessary medical treatments to be given by the first aid team. In an emergency and if I cannot be contacted, I am willing for my child to receive hospital treatment, including anaesthetic if necessary. I understand that every effort will be made to contact me as soon as possible.

Parent/Guardian Signature: _____ Date: _____

Appendix 3 - Site rules contract

This is an optional contract to make your young people aware of the relevant site rules. For a full list please see the website or contact the office info@soulsurvivor.com

1. Be street-wise - don't go off with strangers, don't arrange to meet anyone in dark corners of the site, and at night make sure you go to your own bed (sleep walking is not a great excuse!).
2. No campfires outside of those organised by Soul Survivor. Eat the marshmallows raw (they're less messy that way).
3. Stay in groups of twos and threes after dark.
4. Keep gas cylinders away from tents - not in them! On that point, no birthday cakes with candles, no lighters or any other naked flames near the tents.
5. Respect the property and buildings on the showground.
6. Remember to drink lots of water, even if it's raining but especially if it's sunny. Should the sun decide to grace us with its presence, please use sunscreen.
7. Make sure (if you are under 18) your youth leader always knows where you are.
8. Strictly no alcohol, drugs or drug paraphernalia on site - except for medical purposes. Anyone under 18's found in possession of drugs or alcohol will be evicted from the site and refused further entry to the event. Furthermore, all drug-related incidents will be dealt with by our chief stewarding team and the police representatives on site.
9. Event wristbands must be worn at all times - they are the only way to get into venues. There is a charge to replace lost ones.
10. Smoking is not permitted inside buildings, marquees or individual tents and caravans.
11. Ball games are to be finished by 10pm - even if there is a nil-nil outcome.
12. Roller blading, skateboarding or cycling can only occur after dark if you have appropriate lighting.

I agree to follow the site rules of Soul Survivor and my youth group/leaders.

Signed: _____ Date: _____

Appendix 4 - Ministry guidelines

One of the things we're really passionate about at Soul Survivor is meeting with God. During the main meetings we will always try to let God lead what's going on and make space for him to meet with us. As part of this the leaders of the meeting will make time for us to wait on God's Spirit and pray for groups of people they believe God particular wants to meet with. This is a great opportunity for God to work in our lives and it's brilliant to be as open to him as possible.

Don't worry if you've never had prayer offered in this way, or if you're not sure how to pray; Mike P and the team will talk you through what's going on and some basics for praying. We also have an experienced enabling team (wearing bright pink badges) who will be around to help you and answer your questions. We'd really encourage you to get along to our seminar called 'Praying for people so that stuff happens' too.

What happens?

Ministry times usually begin with an invitation from someone on the main stage for people to wait on and respond to the Holy Spirit. The most important thing to remember is that this is God's work, not ours. Try to stay open to what God might want to do in your life and invite him to speak to you. Everyone responds differently to meeting with God so try not to focus too much on your reaction or the reactions of those around you. We can experience God in all sorts of ways and physical manifestations aren't the important thing. If you'd like to receive from God just stay focused on him. If you'd like to pray for other people, have a read on for some helpful tips.

A guide to praying for others...

When you're praying remember that you are there to encourage those seeking God and to bless what the Holy Spirit is doing. There is no 'right way' to pray for each other but we've included these guidelines as they are tried and tested and tend to work quite well! While you're with us please stick to the advice given. Lots of it is just straight-forward common sense!

- Please only pray for someone who shares your gender. Prayer ministry can bring up all sorts of personal stuff and so it's a great principle to have guys praying for guys and girls praying for girls. Even if you're married, or you are a youth leader praying for someone you know, we'd ask you to bear this in mind to avoid any confusion for others around you. Thanks.
- Don't be afraid to ask someone what they would like you to pray for and what God is doing even if the Holy Spirit is moving powerfully on them (in *Luke 18v40* Jesus asks the blind man 'What do you want me to do for you?'). However, be aware of not turning this into a long conversation; this is a time for the Holy Spirit to offer counselling, not you!
- If appropriate you can speak into the situation or condition in Jesus' name, but be sensitive and recognise that you may be wrong. If you have a prophetic word or picture, offer these as a prayer or in such a way that the person being prayed for can make their own decision as to how appropriate they are. Never insist that what you have to say is a word from God and always seek to build up, comfort and encourage the person you're praying for (1 Corinthians 14v3).

- Encourage the person to receive from God and be still, rather than pray for themselves. Some people may show this attitude by opening their hands in front of them.
- The laying on of hands to pray is Biblical. We see Jesus touch a man to heal him of leprosy in Mark 1 v40-45 and he lays hands on the children to bless them in Matthew 19v13-15. That said, not everyone is comfortable with this so please be aware of that. Please also use common sense about where you place your hands so it doesn't become distracting for the person you are praying for.
- Keep your eyes open when you pray for someone. This means you are more aware of what God is doing and how the person is responding. It also means you can be prepared if they look like they may fall over in the power of the Spirit.
- If someone does fall over in the power of the Holy Spirit then please make sure they are in a comfortable position, not draped over anyone else and that their dignity is maintained (i.e. nothing is on show that shouldn't be). If you can, put a jumper or jacket under the person's head. It is not always necessary to stay with them for the whole time but if you move away encourage them to keep receiving from God and keep an eye on them to check they are safe. It can be helpful to whisper to them that you will return in a little while so they know that they are not forgotten.
- It can become very hot when there are lots of people together during times of prayer ministry. If the person you are praying for is sweating, offer them a drink of water (you should find water and cups at the front of the stage or ask someone on the Enabling Team).
- Listen carefully both to the person you are praying with, and to God. Ask the Holy Spirit for guidance and encouragement, and be prepared to wait, this is God's work, not yours. The person you are praying for may tell you about things that have happened in their life. Don't appear to be shocked by any disclosures. Remember that confidentiality is of the utmost importance but DO NOT promise to keep anything secret (especially with regards to claims of abuse). Your first contact in such a situation should be a member of the Enabling Team. They are there to support you and the person you are praying with and will be able to take things further if necessary.
- It's very important to allow the expression of feelings and this might mean people cry, shake or respond in other ways to what God is doing. This is totally fine but be careful not to suppress or to build up the situation. Alternatively some people might not seem to respond physically at all. That's fine too. We want God to do what he wants to do, we don't want to get in the way of that and we want to make sure people leave a time of ministry feeling loved and valued.
- If someone has been crying for a long time, or releasing deep pain, they may start breathing too fast which can lead to spasms in their hands and legs. Encourage the person to concentrate on breathing slowly – this won't stop what God is doing and will make sure the person is OK. Remember you can always call over a member of the Enabling Team if you are worried.
- It's brilliant to have more than one person praying for someone at a time so feel free to go over and join someone who's praying already. That said, it's can be distracting if a large

group gather around someone when the ministry is of a sensitive nature so please ensure people have enough personal space.

- If at any time you feel out of your depth then ask for help from the Enabling Team. We all find ourselves in situations that we can't handle alone. This is not failure and it's often good to pray with others, plus it's a great way to learn more!

Praying for physical healing

When Jesus healed people in the Bible he spoke to the sickness and ailments and commanded them to be healed. Jesus gives us the power and authority to do the same in his name. So, for example, if you are praying for a sight problem, speak to the eye and tell it to 'Be open and see in Jesus' name'. If you're praying for an ear, speak to the ear and tell it to be open and hear in the name of Jesus.

When praying for injuries that cause pain or immobility ask the person what level of pain they have on a scale of 1-10 (10 being the highest pain possible). Speak to the condition in the name of Jesus and command it to be healed. Speak to the pain and tell it very firmly to 'Stop it,' in Jesus' name (but remember you don't need to shout!). If appropriate speak to the mobility of the joint or limb and tell it to be healed in Jesus' name. After this short prayer ask the person to test for pain and mobility in the injured area. Ask for the number out of 10 of the level of pain and mobility to see if it has gone down. Repeat the prayer, if necessary, as many times as you are both comfortable with.

And finally...

Not everyone is familiar with ministry and prayer times and some people feel a bit concerned or nervous when they become aware of God working through his Holy Spirit. We need to help people who are receiving feel comfortable and safe, and to encourage them to reach out to God. Always be sensitive and respectful, keeping in mind how you would like to be prayed for, and constantly asking for God's help. Reassure those being prayed for that God has heard sincere prayers and the cries of our hearts and encourage them to expect answers. Speak healing, peace and release in the name of Jesus and remember the place of repentance, forgiveness and being forgiven.

If someone would like extra prayer you can refer them to a member of the Enabling Team or to the Chat Room. Encourage the person to receive as much prayer as they like during the event but also to seek ongoing ministry support from their home church. Don't make any appointments to pray with the person outside of the meeting.

All these are tips to help you let God work through you. Remember: don't worry. The Enabling Team and the person leading the meeting will be giving directions and advice to everyone. The important thing is that you are ready and willing to pray for those around you.

Appendix 5 - Kit list

Shared area:

- Marquee/gazebo/shared area for eating together
Please bear in mind that other groups will be sharing your village so you won't be able to spread out too much!
- Camping chairs
- Folding tables
- Solar powered or electric lanterns – *please don't use gas inside tents!*

Tents & sleeping:

Tents should be **fully waterproof** and sturdy, able to withstand the glorious British summer weather! This means an in-tact, attached ground sheet and waterproof lining. Avoid flimsy pop-up tents designed for one use at festivals - they give in to the wind and rain very quickly!

- Tent for female leaders
- Tent for male leaders
- Tents for male youth
- Tents for female youth
- Sleeping bags (bring a few spares and keep them in the car!)
- Roll mats/camping bed/air bed to sleep on
- Tent pegs (bring spares!)
- Rope/guide rope (for weather proofing tents if windy)
- Mallets

Kitchen:

- Cool box
- Washing up rack
- Calor gas canister
- Connecting tube and clamps/clips to secure to your cooker
- Camping stove
- Lighters
- Washing up bowls
- Teapot
- Cafetière
- Water bottles (large ones for drinking water)
- Tables
- Tea towels
- Kitchen roll
- Black bin bags for general waste
- Recycling friendly bin bags for cardboard, plastic and glass
- Washing up cloths & scourers
- Cooking pots
- Frying pans
- Utensils (spoons, ladles, spatulas, tongs)
- Washing up liquid

We'd suggest bringing some easy, hot food/drink for wet/cold weather such as hot chocolate and soup.

Kit list for your youth

- Tent (with poles & pegs) or arrange to share with your friends (in single sex tents!)
- Air bed, camping bed or roll mat
- Sleeping bag (or a duvet and sheet to fit your air bed)
- Pillow & pillowcase
- Plate & cutlery for meal times
- Tea towel
- Torch (with spare batteries)
- Bible & notebook
- Toiletries & towel
- Warm clothes – enough for a week
- Underwear & socks – enough for a week
- Two pairs of trainers/shoes (in case one gets wet/muddy)
- Waterproof jacket & trousers
- Wellies and thick socks
- Fancy dress costume for the last night! This year's theme is Noah's Ark. Feel free to be as creative as you like, but it's not compulsory to dress up. Youth leaders, please remember to check that your young people are dressed appropriately for a Christian conference and a young audience!