

Soul Survivor

Group leader handbook

Week A 2018

STAFFORD
4 - 8 AUG

Contents

What is Soul Survivor?	4
When and where is it?	4
How much is it?	4
Prices and booking deadlines	4
What's included?	5
Fundraising ideas.....	5
How do I book?	5
Adding bookings.....	5
Changing bookings.....	5
Saving money	6
Communication before the event	6
Booking confirmation	6
Arrival information	6
Wristbands.....	6
Organising a group	6
Admin.....	6
Kit list.....	7
Food.....	7
Generators & electrical hook ups.....	8
Transport	8
At Soul Survivor	9
Arrival	9
Daily routine.....	10
Additional support	11
Enabling.....	11
Chat Room.....	11
Connect.....	11
First aid	12
Facilities available	12
Phone charging.....	12
Wi-Fi.....	12
Ice pack exchange	12
Getting cash	12
Gas.....	12

Toilets & showers.....	12
Stuff for children.....	12
Departure.....	13
Feedback.....	13
Testimonies.....	13
Feedback.....	13
Follow up.....	13
Soul Survivor Sunday.....	14
Throughout the year.....	14
Additional information.....	15
Why do we need one adult to six under 18s?.....	15
Is there any extra support for people with additional needs?.....	15
Photographers and videographers.....	15
FAQs.....	15
Appendix 1 - Info for young people.....	16
Dates.....	16
What is Soul Survivor?.....	16
How much is it?.....	16
How to book on.....	16
Getting there.....	17
Appendix 2 - Important info & consent form.....	18
Appendix 3 - Site rules contract.....	19
Appendix 4 - Kit list.....	20
Kit list for your youth.....	21

What is Soul Survivor?

Soul Survivor summer conferences are non-denominational Christian events for young people (aged 12-18) of both church and non-church backgrounds. We long to see teenagers in transforming personal relationships with Jesus and to be envisioned, empowered and equipped to serve him in every area of their lives. Each summer we run four events for teenagers – one in Stafford, one in Scotland and two in Peterborough – as well as an event for the whole church which also takes place in Stafford called Naturally Supernatural.

Our conferences reflect our two great passions: to go deeper in our relationship with God and to have fun! Thousands of us gather for five days, where every morning and evening we get together for extended times of worship, teaching and ministry. We have three seminar slots throughout the day, covering lots of different topics relating to how young people live out their faith. We also have cafés, sports, music, films and more during the afternoons and evenings so that the events are buzzing from morning until night!

Our events are unashamedly all about Jesus but we try and make everything accessible for those who don't consider themselves Christians and/or who don't have a church background.

If you'd like to find out more about our vision, values and history you can read more at www.soulsurvivor.com/about-us.

When and where is it?

Soul Survivor A is being held at Staffordshire County Showground in Stafford. Week A will be starting on the 4th August. We'll gather together for our first meeting at 7pm that evening, so it's best to arrive earlier in the afternoon to get your campsite set up (the site is open from midday).

The event finishes on 8th August with all our venues closing at 11.30pm that evening, but you are welcome to stay on site and leave the following morning as long as you vacate the site by 9am.

How much is it?

Prices and booking deadlines

There are several different prices for the event depending on how and when you book and pay in full; you can save money by booking in advance and booking online. We don't offer any large group discounts as we think it's fairer to offer everyone the opportunity to save money by booking early.

Here's a breakdown of the prices and deadlines for summer 2018 (please note there is an additional £5 administration cost for any tickets not booked online):

	Paid by 31st Jan 2018	Paid by 1st May 2018	Full cost
Adult 12+	£97	£107	£117
Kids 5-11	£73	£78	£83
Kids 0-4	£53	£58	£63

Please note: you will only qualify for the discounted price by paying in full by the deadline. If you've started a booking but haven't made full payment, the price will still go up at each deadline until you've paid the full balance.

What's included?

The price includes entry into everything. That means we'll provide enough space for you in the campsite, plus entry into all the main meetings, seminars, cafés, sports, films, activities and any other goings on around the site. There may occasionally be an extra pop-up event or activity which costs a little extra and if so we will let you know about that in advance.

The things you will need to arrange yourself are your transport to and from the event as well as your camping equipment and your food. You'll need to bring those with you, although there's a small shop on the site for essentials and a supermarket nearby.

Holiday insurance isn't compulsory but we're not able to offer refunds after the 1st June 2018 so you may wish to arrange cover in case there is an emergency that means you can't attend.

Fundraising ideas

Fundraising is a great way to help finance your trip to Soul Survivor. There are loads of ways you and your youth group can raise money, from events such as a sponsored silence, shave or swim, to running a big event together, like a fashion show or concert. Be as creative as you like! Don't forget you will need to raise enough to cover your food and travel costs too.

How do I book?

Go to **booking.soulsurvivor.com** and pick your chosen event from the list. You'll be prompted to register an account with us which you'll keep for every Soul Survivor event you come to. All your bookings will be tied together under the email address you provide.

It's a good idea to start off your booking by adding the person in charge (the group leader - who must be over 18). They will receive the wristbands in the post and arrival information for everyone.

You can add up to six young people per adult in the group. Your young people won't be able to book on unless you have enough adult leaders so it's a good idea to book as many leaders in advance as possible (and it will also save you money if you book before the early bird deadlines).

Adding bookings

You can keep logging in and adding more people as many times as you like, right up until the day before the start of the event. Young people can also log in with their own account, pay for themselves and join your group as long as you have booked yourself in first. They'll be asked to give the email address of the person whose group they're joining, so all you need to do is give them the email address that you used when you set up the booking. You'll be able to view all the people who have joined your group in the '**Groups I lead**' section.

Changing bookings

You can log back in and change the details on your booking whenever you need to. If you've had someone drop out but a new person wants to come in their place, you can get in touch with the office with the details of who is being replaced and the name, date of birth and address of the replacement,

and we will be able to arrange this transfer up until the deadline of 1st June. After 1st June, this can only be done in Info at the event and will cost £1 per transfer. The wristband for the person being replaced would also need to be handed over for the transfer to be administrated.

Remember to make sure everyone's date of birth and address are correct. We need this info so we can refer young people to local services (such as hospitals and social services) if needed.

If you need to cancel or change which event you're coming to, or anything else a bit complicated, just email us at **bookings@soulsurvivor.com** and we'll be happy to help.

Saving money

Watch out for the discount deadlines! Only paying in full before the deadline qualifies you for the discounted price.

Communication before the event

Booking confirmation

We'll send you an automatic email after you've booked online. This will be a quick summary of your booking and the people you've added so far. If you add more people later on or other people book themselves onto your group, you'll get another email. You can contact us at **bookings@soulsurvivor.com** if you want to check the full list of people in your group, or if the confirmation emails don't provide enough information for a receipt.

Arrival information

We'll email you a few weeks before the event starts with your arrival information including how to get to site, what time to arrive and our site rules.

Wristbands

At around the same time as we send out the arrival information email, we will send you the wristbands for everyone in your group. You'll all need to wear your wristband throughout the whole event as it is the only thing that will allow you access to the site and all the venues. Any children's wristbands will just have their surname and which group they will be in. Children must be registered for kids' work separately when you arrive at the event. A registration form will be sent to the group leader with the wristbands and must be brought on the day in order to register.

If there are any late bookings you may be sent the extra wristbands later or have to collect them from Info when you arrive.

Organising a group

Admin

For each young person we will need a full name, address and date of birth (a phone number is also helpful). We do not need any other information but here are some things we suggest you get for yourselves:

DBS (formally CRB) for your leaders

Your young people are your responsibility throughout the event so we require one over 18 for every six young people under 18. We don't need to see the DBS certificates for your leaders but we suggest that you do this for your own records.

Risk assessment

You may be asked to carry out a risk assessment. This is common for social services if you're bringing someone in your youth group currently in foster care. We can't provide a risk assessment for you but you can find useful guidance in assessing health and safety risks on the HSE website:

www.hse.gov.uk

Contact info

You (the group leader) are the person we will contact in an emergency. However we suggest you collate a list of the young people's emergency contact details and store them somewhere safe so you can call their homes if needed. It's wise to keep a printed list of mobile numbers in your group in case your phone battery dies.

Medical or allergies information

Although we have a first aid team onsite, any ongoing medical treatment (such as allergy tablets) can be administered by you, as well as basics like plasters and painkillers. We suggest you note down any allergies or medicines taken in case of emergency. The first aid team would be happy to store any medicine for you in their fridge if that's required and it would be great if you could pop in at the start of the week and let them know about any potential health problems in your group so they can be prepared.

Kit list

While everyone is different and group sizes vary hugely (you might have ten young people, you might have a hundred!), there are some basics that you almost always need for camping. We have included a kit list in the appendices of the guide.

We advise you not to bring any valuables as tents can't be secured; anything you do bring is entirely at your own risk.

Food

There is a small onsite shop for all your essentials including bread, milk and batteries. The nearest supermarket is Asda in Stafford (ST16 3TA), which is a 10 minute drive away.

If you haven't got the facilities to go offsite and buy food, Asda will come as far as the main gate if you want to do an online order. They will call you when they arrive so give them your name, camping village and mobile number and be ready to meet them at the main gate as we can't accept deliveries on your behalf.

Remember that you (the group leader) or someone you nominate needs to take charge of food safety, which includes storing food at the correct temperature, making sure it is thoroughly cooked and that leftovers are disposed of properly.

There are food vans on site which will be serving the usual fast food like burgers and chips, as well as crepes and smoothies.

Generators & electrical hook ups

Unfortunately **we do not allow generators on site** under any circumstances due to warnings from fire safety authorities about their safety.

We can arrange for a small number of electrical hook ups, but you will need to pay for the electricity, the electrician's time and administration costs. Priority (and lower fees) will go to people with a medical or physical assistance need, such as powering mobility equipment. Electrical hook ups **must be arranged in advance**, so please email info@soulsurvivor.com for an application form and more information about pricing.

Transport

Soul Survivor A is held at Staffordshire County Showground in Stafford.

The address for your satnav is:

The Pavillion Complex
Weston Road
Stafford
ST18 0BD

We are unable to provide any transport so you'll need to arrange your own travel to and from the event.

Staffordshire County Showground is situated on the main A518 Stafford to Uttoxeter road, two miles from Stafford and five miles from junction 14 of the M6 motorway. Drivers from either the north or south using the M6 should exit at junction 14 and follow the signs for the County Showground.

The showground is just 4 miles from Stafford Railway Station. The station is situated on the West Coast Main Line offering a direct service to London Euston with a journey time of approximately one and three quarter hours. It also offers direct services to Birmingham, Wolverhampton, Manchester, Liverpool and Scotland.

There is a bus link from the station to the showground as well as a taxi rank.

At Soul Survivor

Arrival

Camping villages

We divide the campsite into coloured areas and allocate people to one of these areas to make sure that everyone has enough space and so that we can provide each section with village hosts. You'll find your camping village colour printed on your wristband. In your arrival email you will get a link to the site map on our website.

We assign space based on the number of tents you are bringing. Whilst there is no limit on the amount of tents that you can bring, we do ask you to be accurate in what you tell us so that we can fit everyone on site. Keep your camping info updated by logging into your online account and checking the '**Accommodation**' section. Please be considerate of other groups and only bring what you need. There is no need to try and keep space for things like sports as there is plenty of room in other areas of the site to play games.

When you arrive your village host should be around to say hello. They are there to make sure you have a great time at Soul Survivor so they can help with anything from making sure your village meets fire safety regulations, to pointing you in the direction of all the info about Soul Survivor that you might need.

If you would like to request to be camped in the same area as a specific group you can attach yourself to their booking by using their email address – this will make them your group leader so they'll receive all the wristbands and arrival info. If you have already booked or wish to keep the booking info (e.g. wristbands) separate but still camp together, please get in touch with us in the office (**info@soulsurvivor.com** or **0303 333 1333**).

Curfew village

If you would like to be in a quieter area of the campsite you can request to be in the curfew village by emailing. Everyone is asked to be quiet from 10pm though we can't guarantee a noise free area as Soul Survivor is designed for teenagers and it can be hard for them to have fun quietly!

We've got some camping advice and local tent hire companies in the FAQs on our website here: **www.soulsurvivor.com/summer**

Car parking

When you arrive you can drive your car or mini bus to your village but you will need to unload your vehicle and return it to one of the car parks immediately. After the first day we don't allow vehicles on site. Please be aware that it is a working showground so some areas of the site are not accessible by larger vehicles such as coaches or vans. If you are arriving by coach you must notify us in advance so we can make sure your camping area is accessible for you.

Programmes

When you arrive on Day 1, you'll be able to purchase a programme for the week for £2.50 with all the important information you need! It will include info about the venues, a timetable and descriptions for the seminars, maps of the site, speaker bios and loads of other useful bits and bobs. You'll also bag yourself a couple of vouchers to get money off some items on the Soul Survivor stand in the ToolShed. These programmes will be available from Info and in the ToolShed.

Daily routine

Main meetings

Starting on the evening of Day 1, we all gather together each morning and evening for times of worship, teaching and ministry. These meetings are one of the best things about our time together and they're all about spending time in God's presence, worshipping him, hearing from his word and praying for one another in the power of the Holy Spirit.

Worship

Worship is at the heart of being a Christian and therefore at the heart of all we do at Soul Survivor. When we gather together, we make loads of space to sing our praises to God to tell him how amazing he is. We believe worship is a place where we can draw close to God and be intimate with him.

Teaching

During each meeting, we make time to look at God's word together and hear from a speaker who will help us apply what we read in the Bible to the things that are happening in our lives and in the world around us. We try and make the talks fun so that they are easy to listen to and engage with as we want to inspire and equip young people.

Ministry

We want to live in God's power and that means we need to spend time in his presence. During ministry times we make space to wait on the Holy Spirit, asking God to meet with us and do what he wants to do. As Christians the Holy Spirit is always living in us but in these times we're inviting him to heal us physically and/or emotionally from things that have hurt us; to equip and empower us to live for him in our everyday lives, to give us his gifts, and to give us a greater understanding of who God is.

If you or your young people are not used to praying in this way, don't worry! Mike and the team will talk everyone through what's going on, how to receive and how to pray. We have some ministry guidelines that you can read on our [website](#) and there will be an enabling team around to answer any questions.

Communion

During our morning meeting on the last day, we gather together an hour earlier so that we are able to take Communion together. This is a great opportunity to reflect and give thanks for all that God has done. There will be stations serving non-alcoholic wine and gluten free bread and these will be pointed out from the stage. Catholic Mass will also be available.

Seminars

Every day we have a jam-packed schedule of seminars. These are 15 or 45 minute talks (the 15 minute ones are part of a Bite Size series) focused on a particular topic, covering all sorts of subjects such as praying for people, worship, reading the Bible, mission, being bold, and being set free from pain. There are three slots a day, so feel free to head along to as many of these as you like, and encourage your young people to do the same.

Some groups gather together each morning and look at what seminars are coming up that day. People are often more motivated to go when they know others are going too and it might be that

you/some of your leaders can take groups to particular seminars you think would be of particular interest.

Afternoons & evenings

As well as seminars, there is a tonne of other stuff going on to fill the afternoons and evenings. We have cafés with plenty of hot chocolate mountains and slabs of yummy cake, plus some great music to dance to in the evenings. There will be lots of sports you can get involved with, and a movie every evening in the Village Screen venue. We'll also be having some surprise pop-up events during the week; details will be announced in the weeks leading up to the events! In the past these have included Colour Chaos – a coloured paint party – and a pop-up beach!

We really encourage you and your young people to get as involved as you can whilst at Soul Survivor. Engage in the worship, take notes during the talks, go along to seminars, make friends and pray for people. If there is anything you are not sure about or think we could do better, then come to Info and let us know - we would love to know what you think!

It's always wise to plan some time out for yourself and your other group leaders each day. Check in on each other and try and have coffee together to keep a sense of team spirit – whilst it can be exhilarating seeing young people meet with Jesus, it can also be exhausting being surrounded by teenagers for five days!

Additional support

Enabling

Our enabling team is made up of people with experience in praying for people and they are there to support you and your youth group to pray. They are mainly in the main meetings but also pop along to some seminars. They will walk around during the main meetings making sure everyone is OK and may occasionally offer suggestions. They will be identifiable by their badges which say 'Enabling' on them!

Chat Room

We have a brilliant team of people who are on hand to chat during the afternoons and evenings. We point people towards the Chat Room if there's anything - big or small - that they'd like to discuss with someone who is outside of their situation. We offer prayer but this is not a counselling service. It is run alongside our Connect team (detailed below) who will step in if there is an issue that requires professional and/or ongoing support.

Connect

Sometimes information is disclosed in the Chat Room or during a ministry time that require us to take more serious action. Our Connect team is made up of professional counsellors, social workers, teachers and other professionals that are knowledgeable in safeguarding procedures. They are there to support anyone onsite but mainly to make sure the correct action is taken to ensure that the delegate is taken care of when they leave the event, whether that is by you or by your local services. The Connect team will liaise with you as the group leader of any young person they are in contact with.

First aid

We have a first aid team who are on call 24/7 in case of emergency. They are a mix of doctors, nurses and first aid trained professionals. If you need them at any point they are located just next to the main gate. If any of your young people are showing signs of diarrhoea or vomiting we ask that you leave them in their tents and call for the first aid team to come to you to reduce the risk of it spreading. In case of an emergency **please DO NOT call 999** but call our emergency number **0300 302 0330**. (This number will also be on your wristband.) This might sound counterintuitive but an emergency vehicle will get to you much quicker if you allow our site management team to direct them.

Facilities available

Phone charging

Phone charging points can be found in each of the café venues on site and will be available when the cafés are open. You just need to bring a USB charger along with you and you'll be able to plug in and keep your phone alive!

Wi-Fi

Wi-Fi will be available in the central area of the site. We can't guarantee its speed because we're on a showground and because of the number of people that tend to be using it at any given time but we'll do our best!

Ice pack exchange

You can swap your warm ice packs for frozen ones by Stores each day – check the programme for time slots in the mornings and afternoons, and the map for the location of Stores. Swaps are free or you can buy new ones for £2.

Getting cash

We suggest you and your young people bring some cash with you. Whilst there are no cash machine facilities at the showground, there will be places on site that will offer cash back subject to availability. There are also cash points a short drive away at Asda.

Gas

You can buy gas canisters or replace yours for a fee in the ToolShed which will be open in the afternoons and evenings.

Toilets & showers

We provide significantly more than the required minimum of toilets and showers for the number of people camping onsite but if you want to shower at peak times, you may have to wait. We suggest showering in the afternoon or evening to help keep queuing to a minimum. We have a cleaning crew working throughout the day to keep things nice but depending on the weather, there may be a bit of mud. If you spot any problems with showers or toilets, please report them to the Info team.

Stuff for children

Kids' work

There is kids' work available for the under 12s every morning so parents can get to the main meeting. Week A has four groups – Wrigglers (0-2s), Explorers (3-4s), Engage (5-8s) and Breakout (9-11s). Breakout have an additional meeting in the evenings from 7-9.30pm.

Baby bathing

There will be a designated area for baby bathing each evening and we'll provide baths and warm water. Please see the programme/site map for more details.

Free time café

On days 2-5, there will be a space available for parents and children to hang out for a couple of hours in the afternoon, complete with toys, games and colouring-in for the children and space for you sit down and enjoy a cup of tea. Please see the programme/site map for more details.

Family film

We'll be showing a different family-friendly film each evening for the little ones - and the not so little ones - to enjoy. Please see the programme/site map for more details.

Departure

Day 5 is a full day, with all the usual meetings, seminars, cafes and evening entertainment. The conference finishes when the last venues close at 11.30pm. So that you can make the most of the evening, we're happy for you to leave the following morning, but you'll need to make sure you're all packed up and on your way before 9am.

You can bring your car to your village to pack up any time from the evening of Day 5. Once you've packed up please move your car back to the car park straight away.

Feedback

Testimonies

We love hearing how God is meeting with people at Soul Survivor and anyone who wants to give a testimony can use the form on the app, email testimonies@soulsurvivor.com or complete a testimony form that will be available on the stage. Some of these testimonies may be shared from the stage during the week or used on social media/fundraising etc. If you'd rather we kept yours private, please indicate and we'll keep it between the staff team.

Feedback

We want to know what you think! After each event, we release an online survey that we would love you and your young people to complete; you may even win some Soul Survivor goodies for doing so! This is a great way for you to let us know what you loved about the events and where you think we could improve things. For any longer feedback, or anything you would like a response to, you can get in touch with our team by emailing info@soulsurvivor.com or giving us a call on **0303 333 1 333**. Please note that while our events are on (up to the 28th August) we will have limited time to respond and then our offices are usually shut for a couple of weeks to allow the team to recover so we apologise if it takes a while to get back to you.

Follow up

Soul Survivor Sunday

This year's Soul Survivor Sunday will be Sunday 9th September 2018. This is a great opportunity for your young people to feed back to the rest of your church about their time at Soul Survivor. We also hope that it might encourage the young people to step out in some of the things they've learnt about such as praying for people. It is completely up to you and your church how much of the service you would like to dedicate to Soul Survivor Sunday. You could have an entirely youth-led service with the young people doing everything from running the welcome and refreshments to leading the service, preaching and leading worship. Or you could include a 10 minute slot in the notices for the young people to share. We'll put some resources on our website to help, including a PowerPoint template that can be used, some videos that can be shown, and a bunch of testimonies that can be shared, and will provide a suggested outline for the service. There is a section about the day in our FAQs at www.soulsurvivor.com/summer.

Throughout the year

Bible in One Year

We are passionate about helping young people get into God's word so each September we start Bible in One Year and New Testament in One Year reading plans. Head to bible.soulsurvivor.com to find videos that accompany the day's passages.

Resources

We provide a whole load of resources to help encourage and support young people in their walk with God the whole year round, including a thriving YouTube channel (www.youtube.com/soulsurvivoruk) full of video content and talks. We've also got an online shop which sells loads of the latest Christian books and CDs to resource young people and put up the chord charts to the new worship songs we have been singing at our events.

Other events

We also run some other events during the year. Check out www.soulsurvivor.com for more information on these events.

Additional information

Why do we need one adult to six under 18s?

We ask for a minimum of one adult to every six under 18s in your group although you are very welcome to bring more adults than this. This enables you to support your young people pastorally during the event where there may be lots of things they would like to talk about, and often means they have ongoing support when they get home. Having extra adult support will also help with the practicalities of taking a group camping such as setting up tents and getting food organised for everyone.

Is there any extra support for people with additional needs?

We do provide an alternative programme for those with additional needs. For more information, please contact us at info@soulsurvivor.com

Please note that no dogs are allowed on the showground except for assistance dogs.

Photographers and videographers

We have photographers and videographers wandering around taking pictures and video for future publicity. They will be wearing an 'AAA photographer' or 'Media' badge for identification. Please be assured that any video shot during ministry times will be handled with the greatest sensitivity in order to respect everyone's privacy. Please ask your young people not to take photos or video during ministry times.

FAQs

You can find a full FAQ section at www.soulsurvivor.com/summer/#faqs which will hopefully answer any other questions you may have!

Appendix 1 - Info for young people

Youth leaders – please delete the information that isn't relevant to your youth group so that the correct info is shown throughout

Dates

Saturday 4th – Wednesday 8th August 2018

The event starts at 7pm with a main meeting on the first day (so you'll get there a bit earlier to set up camp) and finishes at midnight on the last day.

What is Soul Survivor?

Soul Survivor summer conferences are for any young people (aged 12-18) and they reflect our two great passions: to go deeper in our relationship with God and to have fun! Thousands of us gather together for five days where every morning and evening we get together for extended times of worshipping in song, hearing teaching from the Bible and praying for one another in the power of the Holy Spirit. We also have seminars throughout the day, covering lots of different topics such as being a Christian at school, relationships, self-esteem, understanding the Bible, dealing with fear and anxiety, and leadership.

We have cafes, sports, music, films and more during the afternoons and evenings so that the events are buzzing from morning until night! We'll also be having some surprise pop-up events during the week with details announced nearer the time. To stay up to date with our plans, check out our Facebook page ([/SoulSurvivorUK](#)) or follow us on Twitter ([@SoulSurvivorGB](#)) and Instagram ([@SoulSurvivorUK](#)).

Our events are unashamedly all about Jesus but we try and make everything accessible so that everyone feels welcome.

If you'd like to find out more about us check out our website www.soulsurvivor.com and our videos on YouTube ([SoulSurvivorUK](#)).

How much is it?

Prices vary depending on how and when you book.

	Paid by 31st Jan 2018	Paid by 1st May 2018	Full cost
Adult 12+	£97	£107	£117
Kids 5-11	£73	£78	£83
Kids 0-4	£53	£58	£63

Please note: you will only qualify for the discounted price by paying in full by the deadline. If you've started a booking but haven't made full payment, the price will still go up at each deadline until you've paid the full balance.

How to book on

Youth leaders please delete as necessary:

If you are booking the group on:

Please fill in your booking form and hand it back to your youth leader as soon as possible. They will then make sure you are booked on.

If you want them to go online and join your group:

Please create, or ask your parents to create, a login on the Soul Survivor website. You will then be able to select the week that your group is going to. On the first step of the booking it will ask you if you want to join a group and all you will need is your group leader's email address which they booked with. When you have linked to their booking, please finish the process and pay!

Getting there

Youth leaders please add details of how you will be getting to and from the event, giving rough times of what time people will need to meet and what time they will return.

Important things to know

- When you arrive you will be able to buy a programme telling you about all the venues, and everything that is going on during the week for £2.50.
- There are no cash machines on site although there will be places on site that will offer cash back subject to availability. All the venues are free to get into but you may want to have some money for food from the food vans, cakes/drinks/snacks in the cafés, and buying resources in the ToolShed.
- Phone charging points can be found in each of the café venues on site and will be available when the cafés are open. You just need to bring a USB charger along with you and you'll be able to plug in and keep your phone alive!
- There will be Wi-Fi available in the central area of the site for free but this is limited and may be a little slow at times.
- As valuables can't be secured in tents, we suggest you leave them at home.
- Please don't bring anything dangerous (such as knives, BB guns, or fireworks) or any alcohol or illegal drugs. If we find you with them they will be confiscated and you will be asked to leave the event.

Appendix 2 - Important info & consent form

This form is an example of the information you should collect for your young people from their parents, in case of an emergency. This does not need to be sent to us but kept for your records.

Medical & emergency contact info

Full Name (of young person): _____ Date of birth: _____

Home Address: _____

Parent/Guardian: _____ Parent/Guardian's contact number: _____

Any known allergies?

Any known medical conditions?

I confirm that the above details are complete and correct to the best of my knowledge and consent to my child attending Soul Survivor.

In the unlikely event of illness or accident I give my permission for any necessary medical treatments to be given by the first aid team. In an emergency and if I cannot be contacted, I am willing for my child to receive hospital treatment, including anaesthetic if necessary. I understand that every effort will be made to contact me as soon as possible.

Parent/Guardian Signature: _____ Date: _____

Appendix 3 - Site rules contract

This is an optional contract to make your young people aware of the relevant site rules. This does not need to be sent to us but kept for your records. There will be a full list of these rules in the programme. If you have any questions about rules please contact info@soulsurvivor.com

1. Be street-wise - don't go off with strangers, don't arrange to meet anyone in dark corners of the site, and at night make sure you go to your own bed (sleep walking is not a great excuse!).
2. No campfires outside of those organised by Soul Survivor. Eat the marshmallows raw (they're less messy that way).
3. Stay in groups of twos and threes after dark.
4. Keep gas cylinders away from tents - not in them! On that point, no birthday cakes with candles, no lighters or any other naked flames near the tents.
5. Respect the property and buildings on the showground.
6. Remember to drink lots of water, even if it's raining but especially if it's sunny. Should the sun decide to grace us with its presence, please use sunscreen.
7. Make sure (if you are under 18) your youth leader always knows where you are.
8. Strictly no drugs, intoxicating agents (such as 'legal highs') or drug paraphernalia is allowed on site, except when medically prescribed. Anyone found in possession of drugs or suspected to be under the influence of drugs will be evicted from the site and denied further entry to the event. Any such incidents will be reported to and dealt with by our site management team and the police representatives on site.
9. Event wristbands must be worn at all times - they are the only way to get into venues. There is a charge to replace lost ones.
10. Smoking is not permitted inside any of the buildings, marquees or individual tents and caravans.
11. Ball games are to be finished by 10pm - even if there is a nil-nil outcome.
12. Roller blading, skateboarding or cycling can only occur after dark if you have appropriate lighting.

I agree to follow the site rules of Soul Survivor and my youth group/leaders.

Signed: _____ Date: _____

Appendix 4 - Kit list

Shared area:

- Marquee/gazebo/shared area for eating together
Please bear in mind that other groups will be sharing your village so you won't be able to spread out too much!
- Camping chairs
- Folding tables
- Solar powered or electric lanterns – please don't use gas inside tents!

Tents & sleeping:

Tents should be **fully waterproof** and sturdy, able to withstand the glorious British summer weather! This means an in-tact, attached ground sheet and waterproof lining. Avoid flimsy pop-up tents designed for one use at festivals - they give in to the wind and rain very quickly!

- Tent for female leaders
- Tent for male leaders
- Tents for male youth
- Tents for female youth
- Sleeping bags (bring a few spares and keep them in the car!)
- Roll mats/camping bed/air bed to sleep on
- Tent pegs (bring spares!)
- Rope/guide rope (for weather proofing tents if windy)
- Mallets

Kitchen:

- Cool box
- Ice blocks (you can exchange them for frozen ones each day in Stores)
- Washing up rack
- Calor gas canister (you can exchange these for a fee at the site gas shop)
- Connecting tube and clamps/clips to secure to your cooker
- Camping stove
- Lighters
- Washing up bowls
- Teapot
- Cafetière
- Water bottles (large ones for drinking water)
- Tables
- Tea towels
- Kitchen roll
- Black bin bags for general waste
- Recycling friendly bin bags for cardboard, plastic and glass
- Washing up cloths & scourers
- Cooking pots
- Frying pans
- Utensils (spoons, ladles, spatulas, tongs)
- Washing up liquid

We'd suggest bringing some easy, hot food/drink for wet/cold weather such as hot chocolate and soup.

Kit list for your youth

- Tent (with poles & pegs) or arrange to share with your friends (in single sex tents!)
- Air bed, camping bed or roll mat
- Sleeping bag (or a duvet and sheet to fit your air bed)
- Pillow & pillowcase
- Plate & cutlery for meal times
- Tea towel
- Torch (with spare batteries)
- Bible & notebook
- Toiletries & towel
- Toilet roll (we try to ensure this is replenished in the toilets as quickly as we can but it's good to have some with you just in case)
- Warm clothes – enough for a week
- Underwear & socks – enough for a week
- Two pairs of trainers/shoes (in case one gets wet/muddy)
- Waterproof jacket & trousers
- Wellies and thick socks
- Fancy dress costume for the last night – this year's theme is emojis! Feel free to be as creative as you like, but it's not compulsory to dress up. Youth leaders, please remember to check that your young people are dressed appropriately for a Christian conference and a young audience!